

# PUBLIC ASSEMBLY APPLICATION

In accordance with the Code of the Town of Gates and the NYS Fire Prevention and Building Code, no permit-required work will begin prior to the issuance of proper permits and/or approvals by the Town of Gates.

## Town of Gates

Office of the Fire Marshal  
 1605 Buffalo Road  
 Rochester, NY 14624  
 (585) 247-6100  
 (585) 426-8581 Fax  
 www.townofgates.org



**All fields must be completed. If not applicable, please mark with N/A** **Date:** \_\_\_\_\_

**UNSIGNED APPLICATIONS WILL BE RETURNED**

### APPLICANT INFORMATION

<b>BUSINESS NAME:</b>			
<b>ADDRESS:</b>			
<b>CITY:</b>	<b>STATE:</b>	<b>ZIP:</b>	
<b>PHONE#:</b>	<b>FAX#:</b>	<b>E-MAIL:</b>	
<b>CONTACT NAME:</b>		<b>CELL PHONE #:</b>	
<b>SIGNATURE:</b>			

### MAILING ADDRESS (If different from applicant information)

<b>NAME:</b>			
<b>ADDRESS:</b>	<b>CITY:</b>	<b>STATE:</b>	<b>ZIP:</b>

Submittal of application, plans and payment of fees does not imply permission or permit by the Town of Gates

**NARRATIVE:** \_\_\_\_\_

\_\_\_\_\_

<u>TYPE:</u>	<u>PERMIT FEE</u>	<u>Y/N</u>
To Operate A Place of Assembly (50 – 100 Occupants) .....	\$ 100.00	_____
To Operate a Place of Assembly (101 – 500 Occupants) .....	\$ 125.00	_____
To Operate a Place of Assembly (Over 500 Occupants) .....	\$ 175.00	_____

### PROVIDE:

(Only if new applicant or an alteration has occurred within the last year)

- Floor Plan & Seating Arrangement with Dimensions  
(Floor plan shall show all exits from the space)
- Exiting Plans
- Type of Venue (ie: Restaurant, Theater, Bar)
- Special Security Provisions or Concerns

**DOES THIS BUSINESS OCCUPY THE ENTIRE BUILDING?**

YES  NO

**Maximum Assembly Occupant Load** \_\_\_\_\_

**A copy of the permit must be kept on site**

Make checks payable to the <b>TOWN OF GATES</b>
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